



MINUTES
BOYLE STREET EDUCATION CENTRE
ANNUAL GENERAL MEETING
November 21, 2019
10312 – 105 Street
Edmonton AB T5J 1E6

CALL TO ORDER: Board Chair Karen Erickson called the meeting to order at 5:28 PM.

PRESENT: Karen Erickson, Cheyenne Mihko Kihêw, Marvin Foulkes, Dallas Cardinal and Danielle Powder.

STAFF: Mavis Averill, Bill Potvin, Scott Meunier, Huiy Tang and Sharan Sandhu.

GUEST: Michael Epp – Metrix Group LLP and Kashmir Gill – Member Audit Committee

ADOPTION OF AGENDA:

Motion# 18-19/038 Moved by Cheyenne Mihko Kihêw and seconded by Dallas Cardinal that the agenda be approved as presented. **MOTION CARRIED**

APPROVAL OF MINUTES:

Motion# 18-19/039 Moved by Danielle Powder and seconded by Dallas Cardinal that the minutes of the Annual General Meeting held on November 22, 2018 be approved as distributed. **MOTION CARRIED**



REPORTS: Auditor's Report
Motion# 18-19/40

Secretary Treasurer introduced Michael Epp from Metrix Group LLP and requested him to present the Audited Financial Statement for the year ending August 31, 2019 for Board approval to submit to Alberta Education. Moved by Marvin Foulkes and seconded by Cheyenne Mihko Kihêw that the Audited Financial Statement for the year ending August 31, 2019 shall be received as presented and submitted to Alberta Education.

MOTION CARRIED

Board Chair's Report: (For Information purposes only)

Board Chair Karen Erickson presented her report for the year 2018-19. (please see the attached copy)

ELECTION OF DIRECTORS:
Motion# 18-19/41

Board Chair Karen Erickson called for the motion to elect the Directors for the academic year 2019-2020. Moved by Dallas Cardinal and seconded by Cheyenne Mihko Kihêw that Karen Erickson, Marvin Foulkes, Cheyenne Mihko Kihêw, Danielle Powder and Dallas Cardinal be elected as Directors of the Boyle Street Education Centre for the year 2019-2020.

MOTION CARRIED



ADJOURNMENT:

Having no further business to come before the Board, the meeting was adjourned by the Chair Karen Erickson at 6:20 pm.

CHAIRPERSON

SECRETARY-TREASURER

November 2019 Annual Board Chair Report

Student Attendance

The percentage of returning students to our program continues to be high. This is a change over the last number of years that we are hoping will continue. Data from the last three years is as below:

Percent of Eligible Students who Returned – 2017-18	72%
Percent of Eligible Students who Returned – 2018-19	76%
Percent of Eligible Students who Returned – 2019-20	70%

Our school recorded a three-year high of 660 parent or guardian contacts during the school year. This would be in phone calls, IPP meetings, text message, social media contacts, or in person meetings. The quality of parent/guardian interactions from staff members reaching out creates important ties with the people our students have come to trust most.

Changes and Improvements

- Superintendent and staff developed a Joint Health and Safety Team at the school. Superintendent developed an OHS handbook, school completed a safety audit and many changes were made to make working conditions and environments safer for staff and students.
- Boyle Street Education Centre Board attended a Board retreat and developed a new vision and guiding principles for the school. These guiding principles will take us into our new Charter.
- Student Services added two new components – an acupuncturist and a doctor who visits on a bi-weekly basis.
- Construction completed on the school included four new sound booths in the music room and a new configuration for the room. Staff report that there is an increase in student output since the new construction.
- Construction also included the “calming room”, new meeting spaces in the VC room and other smaller improvements.
- An office was constructed to house the work of the Superintendent.

Research

- During the 2018-2019 school year, we were successful in obtaining a grant from the Alberta Education research partnerships program. The research titled “Exploring the Social-Emotional Strengths of Students Put at Risk” begins in September 2019 and will continue to May 2022.
- During the 2018-2019 school year, School Superintendent, Mavis Averill, initiated conversations with the Aboriginal Teacher’s Education Program (ATEP) to inquire about having pre-service teachers in our school. This has resulted in being included in a research project starting in the 2019-2020 school year. The goals of this Project are to develop a mentorship relationship between Pre-Service Teachers and Mentor Teachers in secondary schools and to engage in research to understand the process. This project

will investigate and document, Aboriginal Teacher Education Program (University of Alberta) pre-service teachers' and partner school mentor teachers' readiness for implementing foundational knowledge about First Nations, Métis and Inuit in secondary schools. This research is meant to inform the University of Alberta Faculty of Education and pre-service teacher training programs more broadly, about the learning needs and supports related to pre-service teachers' field practicum and teacher mentors' needs and response to professional learning.

- BSEC Support Services team members researched the positive aspects of building a "Calming Room" in our school to serve the needs of students with high anxiety and heightened emotional responses. This construction was completed during the summer and is in use for this school year.

Graduation

- 25 students completed their schooling last school year. Of those, five left with a high school diploma and four other students were very close to high school completion. Those students completed the courses they needed to be accepted into their next program. Two of the 25 did not graduate but had their most successful year at the school with one achieving close to 50 credits in the one year.

Staff Compliment

- Teaching staff have remained stable with no changes from last school year.
- Educational assistants – One EA returned after her secondment to Edmonton Public Schools and our second EA returned for her second year.
- Support staff have remained stable with no changes from last year.